Innovative Solutions Support
Group Project Guide

Group Applications

A group application is where a number of services who have identified the same, or similar, inclusion barriers work together to develop a joint project application that will lead to the genuine inclusion of children with additional needs across multiple services.

A group application must nominate one service as the "lead" for the project and this service will be responsible for submitting the application and administering the project. This includes taking responsibility for complying with the Conditions of Funding and ensuring other services in the group understand their obligations as per the Conditions of Funding.

When submitting a group application a separate Group Application Details form is required to be completed, (in addition to the application form), to provide the names, SIP and CCS IDs of all the services involved in the project.

A rationale for the group project is required, along with an explanation of how the project will lead to better inclusion outcomes for all the services involved. The IDFM will consider this, along with the cost effectiveness of the group project, when assessing the application.

The completed Group Application Form is required to be attached to the relevant case, of the lead service, on the IS Portal.

Inclusion Professional Endorsement Requirements

Endorsement of group applications is undertaken by the Inclusion Professional for the lead service; however, this must only be done after consultation with any other IPs for the other participating services.

Where services are cross-jurisdictional (i.e.: where services in a group application are located in different states or territories) then this consultation must be conducted with all the relevant Inclusion Agencies from the different jurisdictions.